



U.S. International Trade Commission
 500 E Street, SW
 Washington, DC 20436
 United States
 202-205-3098
 www.usitc.gov

Print Form

**Justification & Approval
 For Other Than Full & Open
 Competition/Brand Name**

USITC - 052 (Rev. 8/2016)

REQUISITION NUMBER: 6500-OARS-18-0012

1. CONTRACTING OFFICE

U.S. International Trade Commission
 Office of Procurement
 500 E Street, SW
 Washington, DC 20436

REQUIRING OFFICE

U.S. International Trade Commission
 Office of Analysis and Research Services
 500 E Street, SW
 Washington, DC 20436

2. NATURE/DESCRIPTION OF ACTION(S)

Sole Source

In accordance with FAR Subpart 6.303-2, this justification for other than full and open competition will result in award of a sole source contract to Leadership Directories, Inc

3. DESCRIPTION OF SUPPLIES/SERVICES (Check box below:)

This requirement is to purchase:

Renewal of recurring requirement enterprise subscription to Leadership Directories.

- Support services (non-R&D)
- Supplies/equipment
- Information technology (IT)
- Other (specify): _____

**FOIA Exemption
 (b)(6)**

 DATE

Period of Performance

January 1, 2018 to December 31, 2018

Options Through: _____



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6. STATUTORY AUTHORITY

Sole Source

FAR Subpart 6.302-1 and 41 U.S.C. 253(c)(1): When the supplies or services required by the agency are available from the only one responsible source, and no other type of supplies or services will satisfy agency requirements, full and open competition need not be provided for.

7. DEMONSTRATION OF CONTRACTOR OR BRAND UNIQUE QUALIFICATIONS

~~XXXXXXXXXX~~

Leadership Library [Directories] on the Internet is a site licensed resource providing detailed point of contact information across all sectors of the federal government and Congress as well as association and municipal point of contact listings. Often referred to as the "yellow books", this online version provides full search and discovery for all staff requiring POC information across the various sectors below.

We have not found a peer equivalent in the marketplace and concur with the company's declaration-

"3. With over 950,000 government, business, legal, media, and nonprofit contacts in our database, our accuracy, tireless focus, and commitment to quality makes us unique. "

8. DESCRIPTION OF EFFORTS MADE TO ENSURE OFFERS WERE SOLICITED FROM AS MANY POTENTIAL SOURCES AS IS PRACTICABLE

Main Library conducted market research online, along with end user community efforts, has found no other competing sources for this coverage and cost.

Through market research the Main Library has yet to identify comparable online platform that provides detailed directory contract information for federal agencies, associations, municipal governments and much more under one search vehicle.



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9. DESCRIPTION OF FAIR AND REASONABLE COST

In accordance with FAR Subparts 12.209, 13.106-3, 15.4, it is hereby determined that the anticipated cost or price to the Government for this contract action will be fair and reasonable. The Price Reasonableness Memorandum detailing the Fair and Reasonable Price Determination will be included in the contract file documentation.

10. MARKET RESEARCH

Market Research was conducted in accordance with FAR Part 10, and it was determined that the above stated requirement is commercially available in the commercial market place from only one source.

The Main Library routinely invites and solicits demonstrations and trials for the research community for evaluation relative to ongoing and changing requirements. No peer products exist for this resource at this time.



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11. ANY OTHER FACTS SUPPORTING THE JUSTIFICATION

n/a

12. LISTING OF SOURCES

No other sources.

13. FUTURE PLANS TO PROMOTE COMPETITION

The Main Library will periodically review offerings and evaluate the marketplace to ascertain whether other vendors can provide the needed services.



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14. TECHNICAL PERSONNEL/REQUIRING OFFICE CERTIFICATION

I certify that the facts and representations in this justification, included herein, meet the Government's need and that the supporting data which forms the basis for this justification is complete and accurate

Prepared By: **Print Name:** Robert Bauchspies

Requestor/COR

Signature: ROBERT BAUCHSPIES

Digitally signed by ROBERT BAUCHSPIES
 DN: c=US, o=U.S. Government, ou=U.S. International Trade Commission, cn=ROBERT
 BAUCHSPIES, 09.2342.192023001100111=34001007748565
 Date: 2017.11.22 10:24:50 -0500

Date: 11/22/2017

Approved By: **Print Name:** James Kennedy

Office Director/Cost Center Manager

Signature: JAMES KENNEDY

Digitally signed by JAMES KENNEDY
 DN: c=US, o=U.S. Government, ou=U.S. International Trade Commission, cn=JAMES
 KENNEDY, 09.2342.192023001100111=34001002707075
 Date: 2017.11.22 10:33:57 -0500

Date: 11/22/2017

15. CONTRACTING OFFICER CERTIFICATION

I have received this justification and find it to be accurate and

correct in all respects and in good faith and belief.

Approved By: **Print Name:**

Contracting Officer

Signature

Date: 12-19-17

**FOIA Exemption
 (b)(6)**