



U.S. International Trade Commission  
 500 E Street, SW  
 Washington, DC 20436  
 United States  
 202-205-3098  
 www.usitc.gov

Print Form

**Justification & Approval  
 Limited Sources/Brand Name  
 for Federal Supply Schedule**

USITC - 053 (Rev. 6/2016)

**REQUISITION NUMBER:** 6100-OCIO-18-0024

**1. CONTRACTING OFFICE**

U.S. International Trade Commission  
 Office of Procurement  
 500 E Street, SW  
 Washington, DC 20436

**REQUIRING OFFICE**

U.S. International Trade Commission  
 Office of Chief Information Officer  
 500 E Street, SW  
 Washington, DC 20436

**2. NATURE/DESCRIPTION OF ACTION(S)**

Brand Name

**3. DESCRIPTION OF SUPPLIES/SERVICES (Check box below:)**

This requirement is to purchase:

Needed Service Desk inventory of Dell supplies and parts

- Support services (non-R&D)
- Supplies/equipment
- Information technology (IT)
- Other (specify): \_\_\_\_\_

**4. ESTIMATED CONTRACT VALUE**

(b) (6)

**5. ANTICIPATED PERIOD OF PERFORMANCE/ DELIVERY DATE**

Anticipated Delivery Date/Time Frame



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### 6. AUTHORITY AND RATIONALE

This acquisition is being conducted under the authority of the Multiple-Award Schedule Program. The proposed action may be awarded on a limited sources basis under the following authority: *Check box below and provide supporting rationale.*

- FAR Subpart 8.405-6(a)(1)(i)(A)** An urgent and compelling need exists, and following the procedures would result in unacceptable delays;
- FAR Subpart 8.405-6(a)(1)(i)(B)** Only one source is capable of providing the supplies or services required at the level of quality required because the supplies or services are unique or highly specialized; or
- FAR Subpart 8.405-6(a)(1)(i)(C)** In the interest of economy and efficiency, the new work is a logical follow-on to an original Federal Supply Schedule order provided that the original order was placed in accordance with the applicable Federal Supply Schedule ordering procedures. The original order or BPA must not have been previously issued under sole-source or limited-sources procedures.
- FAR Subpart 8.405-6(b)** An item peculiar to one manufacturer (Example: particular brand name, product, or a feature of a product, peculiar to one manufacturer.)

The USITC currently utilizes Dell parts for laptops and hardware for all of our server hardware platforms. Part replacement with a differing brand would incur substantial costs in additional re-programming and changes to our management software and hardware systems. In addition changes to this environment would require personnel changes and training mandates.

The USITC employs Dell parts and hardware products as a platform for all client workstations, and a large number of monitors, and servers in addition to a number of platforms supporting electronic messaging, collaboration, and database services. This agreement is in support of continued licensing for these platforms.

### 7. DETERMINATION OF BEST VALUE

In accordance with FAR Subpart 8.404(d), services offered on Federal Supply Schedules are priced either at hourly rates, or at a fixed price for performance of a specific task. The awarding agency has already determined the prices of supplies and fixed-price services, and rates for services offered at hourly rates, under schedule contracts to be fair and reasonable.



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### 8. MARKET RESEARCH

In accordance with FAR Part 10, market research was conducted and it was determined that the product and/or services are available to Government agencies through the Federal Supply Schedules.

In accordance with FAR Subpart 5.202 (a)(11), the requirement is exempt from being synopsisized.

### 9. ANY OTHER FACTS SUPPORTING THE JUSTIFICATION

N/A

### 10. FUTURE PLANS TO PROMOTE COMPETITION

The market will be re-evaluated periodically to determine if competing brands/products are available that will meet the Commission's requirements without adding substantial additional cost in personnel, training and management for the Commission.



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### 11. TECHNICAL PERSONNEL/REQUIRING OFFICE CERTIFICATION

I certify that the facts and representations in this justification, included herein, meet the Government's need and that the supporting data which forms the basis for this justification is complete and accurate

Prepared By: **Print Name:** Karen Davis \_\_\_\_\_ Requestor/COR

**Signature:** (b) (6)

Digitally signed by KAREN DAVIS

Approved By: **Print Name:** \_\_\_\_\_ er Manager

**Signature:** \_\_\_\_\_

### 12. CONTRACTING OFFICER CERTIFICATION

I have received this justification and find it to be accurate and complete to the best of my knowledge and belief.

Approved By: **Print Name:** (b) (6) \_\_\_\_\_ Contracting Officer

**Signature:** \_\_\_\_\_

**Date:** 3.20.18 \_\_\_\_\_