



General Information

The USITC is an independent, quasi-judicial federal agency established by Congress with a wide range of trade-related mandates.

Consistent with its statutory mandate, the Commission makes determinations in proceedings involving imports claimed to injure a domestic industry or violate U.S. intellectual property rights; provides independent tariff, trade and competitiveness-related analysis and information; and maintains the U.S. Harmonized Tariff Schedule.

The USITC fulfills its mission and serves the nation through:

- **import injury investigations**, which involve determining whether certain unfairly traded imports (antidumping and countervailing duty investigations) as well as increased imports (global and bilateral safeguard investigations) injure or threaten to injure U.S. industries;
- **intellectual property-based import investigations**, which involve determining whether imported articles infringe U.S. intellectual property rights (e.g., patents and trademarks) or are involved in certain unfair trade practices, and which may result in an order, subject to disapproval by the USTR, barring the importation of such articles;
- **industry and economic analysis**, which involves conducting objective analyses of major trade-related issues; estimating the probable economic effects of trade agreements; and analyzing the global competitiveness of specific industries and economic factors within the industry as well as external factors that affect the industry's competitiveness;
- **tariff and trade information services**, which provide to the Congress, the executive branch, and the general public reliable and timely trade and tariff classification information and analysis; and
- **trade policy support**, which involves direct technical support by USITC staff to the USTR, congressional committees and Members of Congress, interagency committees, and U.S. delegations to multilateral trade organizations, such as the World Trade Organization.

The six Commissioners are appointed by the President and confirmed by the Senate for terms of nine years, unless appointed to fill an unexpired term. The terms are set by statute and are staggered so that a different term expires every 18 months. A Commissioner who has served for more than five years is ineligible for reappointment. A Commissioner may continue to serve after the expiration of his/her term until a successor is appointed and qualified. No more than three Commissioners may be members of the same political party. The Chairman and the Vice Chairman are designated by the President and serve for a statutory two-year term. The Chairman may not be of the same political party as the preceding Chairman, nor may the President designate two Commissioners of the same political party as the Chairman and Vice Chairman.

FY 2017 HIGHLIGHTS

- Antidumping/Countervailing Duty Investigations: 42 petitions filed, comprising 82 individual investigations
- Sunset reviews: 24 instituted, covering 50 separate orders
- Global Safeguard investigations instituted: 2
- Active section 337 investigations and related proceedings: 117
 - new institutions: 49
 - new ancillary proceedings: 15
 - general exclusion orders issued: 4
 - limited exclusion orders issued: 11
 - cease and desist orders issued: 17
- Formal research and analysis reports produced: 14
 - public: 13
 - confidential: 1
 - ongoing on 9/30/17: 2





Agency Management

USITC BUDGET, FY 2017

The USITC's FY 2017 appropriation was \$91.5 million. Funds from prior years were used to supplement the appropriation.

Obligations (in thousands of dollars) for FY 2016 and FY 2017 are shown below:

Item	FY 2016	FY 2017
Personnel	\$61,096	\$63,830
Rent	10,466	9,060
Services	9,815	13,247
Supplies and Material	1,712	1,714
Equipment	4,287	1,155
Other	2,033	3,022
Total	\$89,409	\$92,028

SERVICES AND INFORMATION RESOURCES

Public Information News releases and general information about the agency and its Commissioners can be obtained from the USITC website or the Public Affairs Officer, Office of External Relations, by calling 202-205-1819.

USITC Main Library and the USITC Law Library The USITC maintains extensive libraries specializing in international trade matters. The USITC's Main Library collection includes roughly 40,000 book and serial titles covering U.S. industry and international trade laws and practices, as well as numerous on-line information databases. The Main Library is open to the public during agency hours (8:45 a.m. to 5:15 p.m. (Eastern Time), Monday through Friday). The USITC also maintains a law library. The USITC Law Library is accessible to public users who contact Law Library staff in advance at 202-205-3287 to make arrangements. For information, call 202-205-2630 (Main Library) or 202-205-3287 (Law Library).

Office of the Secretary Information on the latest petitions and complaints filed with the USITC can be obtained from the USITC website at https://usitc.gov/petitions_and_complaints. Inquiries under the Freedom of Information Act should be filed with the Secretary. For information, call 202-205-2000.

Trade Remedy Assistance Office The USITC's Trade Remedy Assistance Office, housed in the agency's Office of External Relations, assists small businesses seeking benefits or relief under U.S. trade laws, providing general information concerning the remedies and benefits available under those laws as well as technical and legal assistance and advice to eligible small businesses seeking remedies. For information, call 1-800-343-9822.

USITC PERSONNEL, FY 2017

The USITC maintains an expert staff of professional international trade and nomenclature analysts, investigators, attorneys, economists, information technology specialists, and administrative support personnel. All USITC personnel are located at 500 E Street SW, Washington, DC 20436. At the end of FY 2017, a total of 372 permanent employees were employed by the USITC.

A breakdown of staff, by organization, is shown below:

Organizational unit	Number as of September 30, 2017
Commissioners	4
Offices of the Commissioners	29
Office of the Administrative Law Judges	22
Office of the General Counsel	39
Office of External Relations	4
Office of the Director of Operations	7
Office of Investigations	24
Office of Industries	63
Office of Economics	36
Office of Tariff Affairs and Trade Agreements	13
Office of Unfair Import Investigations	21
Office of Analysis and Research	18
Office of the Chief Information Officer	27
Office of the Chief Administrative Officer	6
Office of the Secretary	14
Office of Human Resources	8
Office of Security and Support Services	11
Office of Chief Financial Officer	4
Office of Finance	6
Office of Procurement Services	5
Office of Internal Control and Risk Management	2
Office of Budget	3
Office of Equal Employment Opportunity	2
Office of Inspector General	4
Total	372