



UNITED STATES INTERNATIONAL TRADE COMMISSION

WASHINGTON, DC 20436

8 April 2009

MEMORANDUM FOR PAST PERFORMANCE INFORMATION REFERENCE

FROM: US International Trade Commission
500 E Street SW
Washington DC 20436

SUBJECT: Request for Past Performance Evaluation

1. You have been identified as a point of contact for a past performance evaluation of the firm listed on the attached questionnaire. This firm is currently being considered for a contract with the United States International Trade Commission.
2. Please provide past performance information regarding subject contractor by completing the attached questionnaire and returning it either via E-mail to myra.lay@usitc.gov or facsimile to (202) 205-2337 by 20 April 2006
3. If you have any questions concerning this request, you may contact the undersigned at (202) 205-2747.

//signed//
DEBORAH L. DOYLE
Chief of Procurement

Atch:
Past Performance Information Questionnaire

ATTACHMENT 1